ISPS Pre-Registration Procedure via My Prean

Access to Belgian Scrap Terminal (BST)

IMPORTANT | Complete pre-registration before arrival

To gain access to the terminal and the vessel, all visitors must complete the ISPS pre-registration procedure via My Prean before arrival.

1. Pre-Registration

- All visitors must be pre-registered via My Prean before visiting the terminal.
- Pre-registration requests will only be approved during office hours.
- Please ensure that your pre-registration has been approved before arriving at the terminal.

2. Arrival at the Terminal

- Park your vehicle exclusively in the designated visitor parking area.
- Do not drive your vehicle to the vessel.
- Report to the reception desk, where you will receive the necessary information and safety instructions to proceed safely to the vessel.

3. Mandatory Personal Protective Equipment (PPE)

Everyone entering the operational area or proceeding to the vessel must always wear the following PPE:

	REQUIRED PPE	APPLICABLE STANDARD
1	Industrial safety helmet	**EN 397:2025**
2	High-visibility safety vest	**EN ISO 20471**
3	Safety footwear, protection class S3	**EN ISO 20345:2022**

NO PPE = NO ACCESS to the operational area or vessel.

4. Additional Requirements

- Taking photographs or making video recordings of the terminal, moored vessels, activities, or personnel is prohibited without prior approval from management.
- The speed limit for external parties is 20 km/h. Exceeding this limit may result in future access to the terminal being refused.
- Boarding for a vessel is only permitted for persons who have received clearance from the vessel agent.
- Any violation of the ISPS Code will be reported to the appropriate authorities.

Declaration

I confirm that I have read and understood the terminal regulations and safety instructions.

I agree to comply with these regulations and instructions and will ensure that all visitors concerned are informed accordingly.

I understand that failure to comply with these regulations may result in dangerous situations, refusal of access, and other appropriate sanctions.

Name: _____

Company: _____

E-mail: _____

Mobile number: _____

Date: _____

Signature: _____